

**Newtown Community Association  
Committee Meeting Tuesday 11 October 2011 at 8 pm**

**Meeting Notes**

**Present:** Su Aves, Kirsty Bayley (Vision), Joan Bond (Trustee), George Dumble, Muriel Forrest, James Gould (University), Jackie Holdstock (Bookings), Ian Harrison (Chair), Peter Morgan (H&S), Steve Palmer, Michael Parrott (Publicity), C. Readshaw, Gay Smith (Secretary), Cllr Richard Westlake (DCC), Marina Williamson.

1. **Apologies:** Cllr Branston, Su Aves, Peter Montgomery, Derek Burnside, Cllr Westlake left at 9

2. **Review of Minutes of meeting 13.9.11.**

The minutes of the meeting on 13.9.11 were approved and signed subject to the following two items which need modification:

- 4. Post meeting note added.
- 8.b) hut sign discussed in absence of Ian. Need money and people delegated to do it. Ian will ask ECC if existing ball games sign can be repeated at entrance gate. Gay to ask Ruth Oakley if she can do it, if not look for someone more suitable.
- Future meeting notes will be limited to decisions, actions and people taking actions. Actions will be highlighted.

3. **Have your Say** Nic Unsworth is the sole PCSO in the area and so was not able to attend this meeting. His report is attached to this document. Cllr Westlake raised concern that we may lose PCSOs completely. As a community association we should communicate how much we value our PCSOs and community constables to the Commander in Exeter. Ian agreed that we would do this.

4. **Treasurer's Report** Postponed as Treasurer not present.

5. **University Student Representative** James Gould introduced himself. Our other student representative is Andrew Dimmock. James has previously worked in St Davids. He is a researcher at the university and knows Exeter well. They have been round to talk to students in Newtown offering support.

a) **Halloween Event 30 October**

- **James** agreed to find a couple of students with CRB checks might be found to help in the kitchen, also to help with erecting and dismantling the large tent.
- Need a pre-meeting with **George** and **Michael**.
- **George** will organise collection and return of large tent with Rory.

b) **Bulb Planting 5 November**

- **James** will try to get volunteers to help with bulb planting.
- **Peter Morgan** will bring his spades. Need to plant bulbs quite deep to avoid frost damage..
- Meet at the school gates by the pond at 10 am to walk to this year's site. Everyone welcome. Location tbc
- **George** will bring along consent forms for photographs.

c) **Music at Cafes and Events** There are several student bands we might call on. Ian noted that we have tried over the past two years to get university student bands with little success.

d) **Tent Erection and Striking at Events** Students may be willing to help with this, so long as it is inside term time.

6. **Future Events, Projects and Cafes**

a) **Food safety certificates** An online qualification costs £22.50

**George** will invite Sally, Elena Milego, George and Kat to take the course. Derek has said that he will check whether his qualification is still in date.

b) **Vintage Cafe: Tea and coffee parties for the elderly** George has secured £300 from ECC. DCC has also offered funding. **George** asked **James** for social care students who may be able to help. Target people on their own. Some attending meeting said they may be able to provide George with the names and addresses of suitable people. Additional publicity could be through Belmont Chapel. **Derek**. Date in February or March.

c) **Halloween Event 30 October** We have secured £500 from Townsends. A budget has been worked out. Students to help – see above. H & S issues raised last year will be addressed. There will

be a note on the publicity to say that children aged under 14 must be accompanied by an adult. **Michael.**

- d) **Craft Fair and Cafe Sunday 20 November** No notes.
  - e) **Sensory Garden Project** NatWest funding application is in. Votes so far show we are ninth out of thirty. We need your votes. Closing date is 23 October. You can vote on line but have to register before you vote [www.communityforce.natwest.com](http://www.communityforce.natwest.com) The garden is the first of its type in the world and the things we need are improvements to the planting and a plaque in Braille and English telling the story of the garden. **Peter Morgan** who works at Paignton Zoo in the gardens department suggested that we should contact them for support.
  - f) **Dates for 2012** Agreed as follows on alternate Saturdays and Sundays Same times 11 am to 2 pm. Once dates are agreed we will look at themes. **Gay** will work out a list of meeting dates and these will be circulated also.
7. **Disability access** Cllr Westlake's £1,500 – no notes.
8. **Constitution update** George reported that he was 50% through the document and hoped to get it out by the end of the month.
9. **Vision Update** Kirsty Bayley represented the architects who are employed on the Vision. We are currently in preparation for the Vision consultation cafe on Sunday 23<sup>rd</sup>. From 11 am to 1 pm. Tea and cakes will be free. This will be a fairly relaxed workshop day which will be an opportunity for people to contribute to the designs. We hope that people will come along to give their views. There has been lots of publicity. Kirsty passed round a survey which can also be completed on line. **James** and **Jackie** will send round an e-flyer encouraging people to complete the on line consultation. The aim is to produce an environmental building and to have solar panels on the roof. Kirsty emphasised that the old hut will be kept running whilst the new one is built. It had been agreed at the last meeting that it would be helpful if we mark out the position of the new building outline on 23<sup>rd</sup> so that people could see the proposed position. **Gay** will send Kirsty an extract of no. 3e) from the September meeting. **Jackie** will provide contact details for the various Woodcraft groups and will send round the link to the on line consultation. Ian believes the project is achievable at a total cost of under £300,000.

10. **Waitrose Update** Everyone is being encouraged to vote for the Sensory Garden Project. The Waitrose Manager, is keen on having our exhibition panels on display in the cafe. Ian will put Manager in touch with Gay and Michael. Thanks to Waitrose also for all the work they have done to the hut.

**11. AOB:**

- a) **£5,000 from Townsends** How can we use the £5,000 promised to Newtown by Townsends site developers for park improvements?  
Suggestions: another ping pong table. More seating near hut in form of picnic tables. Seating – recycled plastic benches. Basketball court. Barbecue area. Fruit trees.
- b) **Woodwork painting before Christmas** – We need a team. Starting dates Monday 24 October, Tuesday 25 October, 9.30 to 1 pm. Jackie will let Gay know other available dates, then Gay will circulate to all on dist list. George will pick up brushes, etc.
- c) **Magdalen Road Xmas Fayre 3 December** 2 pm to 6 pm Road being closed off. Gay to let everyone know.
- d) **Door Code** Muriel reported that she was not able to open the door last month. Jackie agreed to telephone Muriel, as she is not on email, and give her the new number each time it was changed. Muriel asked if the number could be changed less frequently. Ian confirmed that our insurers require that we change the number at least monthly.

**12. Date of next meeting** 6 December 8 pm in the hut in other room.