

**Newtown Community Association Committee Meeting
Thursday 3rd July 2014 at 7.30 pm, Belmont Hut
Minutes**

Present: Derek Burnside, Jackie Holdstock, James Leigh, Rory McNeile, Michael Parrott.

Apologies: Su Aves, George Dumble.

	<u>Item</u>	<u>Action by:</u>
1	<p>The Vision – next steps</p> <p>Hugh McCann has received the paperwork to date and on his return from holiday will get back to Rory to discuss the possibility of engaging university staff with fund-raising specialisms.</p> <p>The Bernard Sunley fund bid will be submitted by Granted (using their remunerated time in hand); they have already submitted the Devon Waste Management fund bid.</p> <p>Dave Wright (ECC employee and St Sidwell’s Centre manager) has also offered his advice, which could be particularly helpful in light of both his fund-raising experience and his views on what part a new hut could play in complementing existing city-centre community resources. Rory will be following up with him.</p> <p>We informally reviewed the questionnaire returns from the Respect Festival. Those holding returns agreed to process them in the same way that Michael has his. Some of the statistics will be useful, but we agreed that further evidence will be required, including statements of support from local NHS figures, councillors, the university, Respect Festival coordinators, etc.</p> <p>We agreed that we would need to carefully attend to the ‘National Lottery Reaching Communities’ Fund criteria. Rory will forward any relevant paperwork that describes the key attributes when Alex Chalkley has forwarded the existing documentation to him.</p> <p>Depending on any progress made at the 14th July Forum, Rory will call a meeting of the councillors and CVS, possibly in the first week of August, if deemed necessary. Derek, James and Michael would all be willing to attend.</p> <p>In the meantime, Michael will explore the NHS/ health care aspect of possible support for the bid. James will look into the possibilities of community fund raising initiatives such as crowd sourcing, etc., and we will all keep alert to other ideas and possibilities. Derek will initiate contact with the Guild and Community Action through Rachel Gillies, the incoming Guild Chair, and Joy Horton, the permanent staff member who works with the Sabbatical officers. We will all present our gathered evidence in September.</p>	<p style="text-align: center;">RM</p> <p style="text-align: center;">RM</p> <p style="text-align: center;">DB/SA/ RM/JL</p> <p style="text-align: center;">RM</p> <p style="text-align: center;">RM</p> <p style="text-align: center;">MP/JL DB</p>

2	Review of minutes: The May minutes were approved and signed by the chair.	
3	Treasurer's report Derek presented the six-monthly summary of accounts to June, which are attached at the foot of these minutes. Following concerns earlier in the year, hut booking income has caught up with last year's levels, which we agreed was encouraging. The current bank balance stands at £11023.62. We noted that the vast majority of those monies is available to be spent (bearing in mind the need to retain a healthy reserve). If we did engage in some serious local fundraising some 'pump priming' money could therefore be available from our general fund.	
4	Hut issues The floor still needs a little attention, although it is vastly improved since James' work on it. The ramp guard rail and internal and external grab handles have all been fitted. James will explore with Su the fitting of a retaining mechanism for the Gordon Road fire exit door, as the rail has made the previous arrangement unworkable.	JL
5	Future café programme 2014 Dog Walkers Café/Health Café Sunday 20th July, 2-5pm. Rory will confirm with Sally Palmer whether or not she is able to help. WW1 anniversary event, Sunday 3rd August, 2-5pm The choir will sing, the bunting will be unveiled, and WWI display will be on show. Food festival. Sunday 14th September, 12-4pm. Michael is no longer able to assist Su in the running of this event. Any other offers of help would be welcome. Halloween Café, Saturday 25th October, 5pm. Michael and Derek will commence planning shortly. Craft Fair, Sunday 30th November, 11 – 4pm. Winter Warmer, Sunday 14th December, 6pm.	RM MP/DB
6	Forum Meeting, Monday 14th July, 7.30pm Rory will finalise the agenda and distribute. It will include... <ul style="list-style-type: none"> • Discussion of vision next steps and the capture, coordination and finalisation of the detail for the renewed Lottery bid. (To that end Rory will invite the councillors and CVS, and Derek will invite Joy and Rachel from the university. • The Hershell Road clean-up initiative, to be presented by James. • The Great West Run – Derek will give an update. 	RM RM DB JL DB
7	AOB Unexpected Exeter: there is a clash of dates between that proposed booking and Fiona Daughton's community art project. Jackie and Michael will assess whether the two bookings can co-exist. (We noted that the hut is a key component of the feasibility and success of such initiatives, and that fact should feature in the revised grant bid).	JH/MP
8	Dates of next meetings: July Open Forum date 14th July, 7.30pm. AGM: Set as Sat 25th October 10.30am (the same date as the Halloween party)	

NCA Interim accounts to June 30th 2014

1. Receipts

(2013)

A: General funds

Hut hire income	£3902.5	£3902
Café Income	£148.57	£154.66
Choir Income	£1407.24	£1121
OAP Cafes & Qi Gong subs	£658.47	£191.40
<u>TOTAL</u>	<u>£6116.78</u>	

B: Designated Funds

Vision

Exeter City Council	£6000	
Exeter City Council	£3600	

TOTAL £9600

Total receipts £15716.78

2. Payments

A: General funds

Non-domestic rates	£65.70	£32
Cleaner	£1130.52	£1168.87

Community Choir	£1560	£1455
Rubbish collection	£177.50	£109.90
Supplies	£481.33	£614.80
Power	£720	£690.42
Maintenance	£305.50	£63.40
Insurance	£155.77	£157.31
Publicity	£169.47	£65
Events	£98.34	£29.65
Water	£182.66	£165.50
Fire protection	£40.04	£0
OAP Cafes/Qi Gong	£964.75	£457.48
Hut booking reimb	£15	£42
<u>TOTAL</u>	<u>£6066.58</u>	

B: Designated funds

Granted	£3600
<u>TOTAL</u>	<u>£3600</u>

Total payments **£9666.52**

General Fund receipts over payments: 50.02

Designated Funds receipts over payments: £6000

(Note: This represents reimbursement for an invoice in 2013 previously paid to Granted from our General Fund)

Note:

Qi Gong & Social Cafes have to date this year lost	£306.28
Community choir to date this year has lost	£152.76

Closing Bank Balance (as of 6th June 2014, £11,023.62)

Derek Burnside, Treasurer. 3rd July 2014
